



PEARSON & ASSOCIATES

Health and safety

You have a legal duty to provide a safe working environment for your employees and for customers, visitors or contractors who enter your business premises. It is difficult to keep up to speed with the increasing volume of new regulations and changes to existing laws, that seem to come in on a monthly basis.

You have enough to do without trying to be an expert on Fire Risks, Manual Handling Procedures and Display Screen Guidelines, to name just a few. Gone are the days when the local fire officer would come and issue a certificate to you, now it is your responsibility to risk assess your premises for fire safety and then implement appropriate measures.

Health and Safety law is a burden but, as a responsible business owner, you want to get it right and be seen to be doing so. What you need is our Health and Safety service which includes the following key features:

- We will help you to fully risk assess your business
- We will recommend practical, common-sense policies which meet the requirements of the law in the most cost-effective way.
- We will provide you with a detailed Health and Safety Manual, tailored to the specific requirements of your business
- We will undertake an annual review of the system to ensure ongoing compliance and relevance
- We will provide a 24-hour telephone helpline

We want you to be clear about what you can expect from us and let you know what we need from you.

OUR RESPONSIBILITIES

We will provide a comprehensive Health and Safety management system. As part of this system we will provide you with a full Health & Safety check and a personalised Health and safety policy.

We will undertake all necessary Risk Assessments with you (in association with an external Health and Safety consultant) and will then annually audit your system to update Risk Assessments and the Health and Safety Management system.

We will attend your site on an ad-hoc basis to assist in accident reporting, as required by you.

We will update your Health and Safety Management system as and when the law requires to do so.

We will provide a 24 hour telephone helpline.

YOUR RESPONSIBILITIES

You will provide all necessary information to aid the completion of the Health and Safety Management system. Once initial Risk Assessments have been undertaken you will promptly inform us of any changes to your premises, changes to personnel (for instance pregnancy or a disability) which may affect the validity of some Risk Assessments.

You will keep up to date with monthly checks (as advised by the Health & Safety consultant) to ensure compliance with Health & Safety Laws.

AGREEMENT OF TERMS

These terms take effect when we receive written or email confirmation that you wish us to provide this service and will continue until we receive written or email confirmation that you no longer wish us to provide this service.

We will deal with matters arising in earlier years as appropriate and will cease to deal with matters relating to current years as soon as we receive notice that you no longer wish us to provide this service.

We will provide the service set out above with reasonable care and skill. However, to the fullest extent permitted by law, we will not be responsible for any losses, penalties, surcharges, interest or additional tax liabilities where you or others supply incorrect or incomplete information, or fail to supply any appropriate information or where you fail to act on our advice or respond promptly to communications from us, your employees or a relevant third party authority.

You will not hold us, our directors and staff, responsible, to the fullest extent permitted by law, for any loss suffered by you arising from any misrepresentation (intentional or unintentional) supplied to us orally or in writing in connection with the service outlined above. You have agreed that you will not bring any claim in connection with the service we provide to you against any of our directors or employees personally.